



**MIRRIPOA**  
**PRIMARY SCHOOL**  
MOUNT DUNEED  
EST. 2020

80 Unity Drive, Mount Duneed 3217  
Phone: 03 5264 2000  
E: mirripoa.ps@edumail.vic.gov.au

## Prep - Curriculum Contributions for 2022

Dear Parent/Carer,

Mirripoa Primary School is looking forward to another great year of teaching and learning and would like to advise you of Mirripoa Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This will make a huge difference to our school and the programs we can offer.

Within our school this support will allow us to provide outstanding teaching and learning opportunities for your children.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Darryl Diment*

Darryl Diment  
Principal

*Sharon Parnell*

Sharon Parnell  
School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the curriculum	<b>Amount</b>
	<b>\$182.60</b>
Prep classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• <i>Art – paint, craft paper, stencils, craft materials, glue, clay - \$10.00</i></li> <li>• <i>Mathematics – MABs, unifix blocks, counters - \$10.00</i></li> <li>• <i>Literacy – book boxes, take home readers - \$15.00</i></li> <li>• <i>Inquiry Learning – STEM consumables, design &amp; technology materials - \$12.00</i></li> <li>• <i>Student Diary – Specific to Mirripoa - \$9.10</i></li> <li>• <i>Classroom specific – craft items, paper, laminating pouches, goal charts - \$25.00</i></li> </ul>	\$81.10
Prep Online Subscriptions <ul style="list-style-type: none"> <li>• <i>Mathletics - \$17.00</i></li> <li>• <i>Reading Eggs - \$15.00</i></li> </ul>	\$32.00
<i>Prep ICT Devices – provision of devices from the shared classroom sets, iPads, Netbooks, headphones</i>	\$15.00
<i>Library – Provision of shared library resources</i>	\$5.00
<i>Prep Performing Arts Equipment – provision of musical instruments from the shared classroom sets</i>	\$10.00
<i>Prep Physical Education – provision of sporting equipment from shared classroom sets</i>	\$5.00
<i>Prep Printing and photocopying of worksheets and learning materials</i>	\$20.00
<i>Prep Assessments – online standardised testing, Essential Assessment, ACER, SPA</i>	\$14.50
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
	<b>\$53.00</b>
<i>Student wellbeing programs – Pivot Survey</i>	\$4.00
<i>First aid equipment</i>	\$5.00
<i>School grounds maintenance and improvements</i>	\$10.00
<i>Student and parent communication tools – Sentral, Seesaw</i>	\$34.00
<b>Tax deductible contributions</b>	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Families can nominate an amount; this is a suggested amount only.</i>	\$20.00
<b>Total Amount</b>	<b>\$255.60</b>

## Educational items and resources for students to own

Attached is a list of items that the school recommends you purchase from Paperchase Office National for your child to individually own and use.

## Extra-Curricular Items and Activities

Mirripoa Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the curriculum. These are provided on a user-pays basis.

Please note that the below costs are estimates only and based on what was planned for the current year.

**Parents/Carers will be notified of the cost and permission/approval/payment will be required beforehand.**

Extra-Curricular Items and Activities	Est. Amount
<i>School magazine/ yearbook</i>	\$15.00
<i>Swimming Program</i>	\$60.00
<i>Other optional Prep excursions to be scheduled</i>	\$52.00
<b>Total Extra-curricular Items and Activities (estimated – parents will be notified of exact costs prior to optional activity)</b>	<b>\$127.00</b>

## Financial Support for Families

Mirripoa Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund – provides payments for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply and a special consideration category also exists.
- State Schools Relief – may cover the cost of new school uniforms, shoes, books and more for disadvantaged students.
- Local community supports – may assist with covering certain costs.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Ingrid Polwarth

Ph: 03 5264 2000 | Email: [ingrid.polwarth@education.vic.gov.au](mailto:ingrid.polwarth@education.vic.gov.au)

## Total

Category	
Curriculum Contributions	\$182.60
Other Contributions	\$53.00
Extra-Curricular Items and Activities	\$127.00
Tax Deductible Contributions	\$20.00

## Payment methods

For the 2022 school year, Mirriposa Primary School School Council has approved the Curriculum Contributions, Other Contributions, and any Building Fund Contributions to be collected by a secure online ordering system through our book pack distributor Paperchase Office National. Ordering instructions are provided with this letter.

If parents choose not to pay for the Curriculum Contributions and Other Contributions via the portal, then payments can be made at any time directly to the school.

Mirriposa Primary School accepts the following payment methods:

- Bpay, EFTPOS, Centrepay, Qkr! By Mastercard

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## Educational Items and Resources

Below is a list of educational items and resources for the teaching of the standard curriculum. You may choose to purchase these items through our third party supplier or provide your own being mindful that Mirripoa Primary School has been able to negotiate the price by buying in bulk, and all students will have the same supplies/materials. If you choose to purchase your own please consult with the school so that your child has the correct items as there may be some items that parents cannot purchase themselves.

Educational Items and Resources – Prep	Quantity
PICTOR TURTLE PREMIUM WRITING BOOK 24MM DOTTED THIRDS 70GSM 64 PAGE 330 X 240MM	4
PICTOR MEGA SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 330 X 240MM	4
QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF 120PG	2
PICTOR MINI SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 165 x 240MM	2
BOSTIK GLU STIK 35GM	4
WESTCOTT KIDS 5 INCH BLUNT BLUE MICROBAN SCISSORS	1
EDUCATIONAL COLOURS MASTER MEGA MARKERS PACK 12	1
FABER-CASTELL JUNIOR TRIANGULAR GRIP PENCILS HB	4
MAPED SHAKER SHARPENER 2 HOLE	1
INITIATIVE WHITEBOARD MARKERS BULLET TIP ASSORTED WALLET 4	2
STAEDTLER JUMBO TRIANGULAR NATURAL GRAPHITE PENCILS 2B	3
FABER TRI-GRIP TRIANGULAR COLOUR PENCILS PKT 24	1
STAEDTLER NORIS CLUB TWISTER CRAYONS 6MM PACK 12	1
PROTEXT MESH POUCH WITH ZIPPER + NOTE POCKET A3	1
MARBIG CLIPBOARD MASONITE WIRE CLIP FOOLSCAP	1
THRASS PICTURE CHART DESK SIZE T-103	1
WONDER WRITER GROUND / GRASS / SKY EXERCISE BOOK A4 DOTTED THIRDS 24MM + MARGIN 64 PAGE	2
DOCUMENT WALLET A4 BUTTON CLEAR	1
KLUWELL READING JOURNAL JUNIOR	1
OXFORD HANDWRITING WORKBOOK	1
MINI SCRAPBOOK WITH LINES	1
NAVY SATCHEL	1
CHAIR BAG	1
DOCUMENT WALLET - YELLOW	1
<b>TOTAL OF STATIONERY PACK (incl. GST)</b>	<b>\$115.93</b>

# Essential Items and Resources Ordering Instructions



Mirripoa Primary School will be using an **online only** ordering system for Book Packs for 2022 with stationery supplier Paperchase Office National.

There will be **NO** collection day at the school. Orders will be delivered free of charge to your nominated address before the start of Term 1 2022 if placed before 13 December 2021.

**Please note our delivery drivers can not deliver to PO Boxes - a physical address is required.**


**Please place your order online no later than 13 December 2021 to guarantee your order is delivered prior to the start of Term 1.**

Orders placed after 13 December 2021 will incur a \$10 packaging and handling charge and are not guaranteed to be delivered before school starts.

## Online Ordering Procedure


1. Go to <http://booklist.paperchase.com.au>
2. ENTER THIS SCHOOL ACCESS CODE: **BTSMIRRPS**
3. Click 'Create Order',
4. Enter students first and last name, choose year level for 2022 from the drop-down list and follow the prompts to place your order.

Please check your email for order receipt. *If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly.*

**PLEASE NOTE: All packs will be delivered to your nominated delivery address and therefore must be pre-paid.** Payment must be made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted).  ZIP Pay also available\*

Payment will be processed at time of ordering.

If you elect not to purchase the booklist through Paperchase please consult with the school so that your child has the correct items as there may be some items that parents cannot purchase themselves.

\*  **zip** Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account. Conditions apply: <https://zip.co/create-an-account>

**Please submit order online by 13 December 2021**

**<http://booklist.paperchase.com.au>**

**Access code: BTSMIRRPS**

**PRE-PAYMENT IS REQUIRED (CREDIT/DEBIT CARD VISA & MASTERCARD ONLY. ZIP PAY ALSO AVAILABLE)**  
Paperchase Office National - Ph: 03 9034 3930 - [booklist@paperchase.com.au](mailto:booklist@paperchase.com.au) - <http://booklist.paperchase.com.au>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.