



**MIRRIPOA**  
**PRIMARY SCHOOL**  
MOUNT DUNEED  
EST. 2020

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E: mirripoa.ps@edumail.vic.gov.au

## Year Three - Curriculum Contributions for 2023

Dear Parent/Carer,

Mirripoa Primary School is looking forward to another great year of teaching and learning and would like to advise you of Mirripoa Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This will make a huge difference to our school and the programs we can offer.

Within our school this support will allow us to provide outstanding teaching and learning opportunities for your children.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Darryl Diment*

Darryl Diment  
Principal

*Jacqueline Chapman*

Jacqueline Chapman  
School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the curriculum	<b>Amount</b>
	<b>\$194.50</b>
Year Three classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• <i>Art – paint, craft paper, stencils, craft materials, glue, clay - \$12.00</i></li> <li>• <i>Mathematics – MABs, unifix blocks, counters - \$10.00</i></li> <li>• <i>Literacy – book boxes, take home readers - \$15.00</i></li> <li>• <i>Inquiry Learning – STEM consumables, design &amp; technology materials - \$15.00</i></li> <li>• <i>Student Diary – Specific to Mirripoa - \$9.00</i></li> <li>• <i>Classroom specific – craft items, paper, laminating pouches, goal charts - \$25.00</i></li> </ul>	\$86.00
Year Three Online Subscriptions <ul style="list-style-type: none"> <li>• <i>Mathletics - \$18.00</i></li> <li>• <i>Reading Eggs - \$18.00</i></li> </ul>	\$36.00
<i>Year Three ICT Devices – provision of devices from the shared classroom sets, iPads, Netbooks, headphones</i>	\$15.00
<i>Library – Provision of shared library resources</i>	\$5.00
<i>Year Three Performing Arts Equipment – provision of musical instruments from the shared classroom sets</i>	\$10.00
<i>Year Three Physical Education – provision of sporting equipment from shared classroom sets</i>	\$5.00
<i>Year Three Printing and photocopying of worksheets and learning materials</i>	\$20.00
<i>Year Three Assessments – online standardised testing, Essential Assessment, ACER, SPA</i>	\$17.50
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
	<b>\$52.00</b>
<i>Student wellbeing programs – Pivot Survey</i>	\$5.00
<i>First aid equipment</i>	\$5.00
<i>School grounds maintenance and improvements</i>	\$10.00
<i>Student and parent communication tools – Sentral, Seesaw</i>	\$32.00
<b>Tax deductible contributions</b>	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Families can nominate an amount; this is a suggested amount only.</i>	\$20.00
<b>Total Amount</b>	<b>\$266.50</b>

## Educational items and resources for students to own

Attached is a list of items that the school recommends you purchase from Paperchase Office National for your child to individually own and use.

## Extra-Curricular Items and Activities

Mirriposa Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the curriculum. These are provided on a user-pays basis.

Please note that the below costs are estimates only and based on what was planned for the current year.

**Parents/Carers will be notified of the cost and permission/approval/payment will be required beforehand.**

Extra-Curricular Items and Activities	Est. Amount
<i>Camp</i>	\$300.00
<i>School magazine/ yearbook</i>	\$15.00
<i>Other optional Year Three excursions to be scheduled</i>	\$32.00
<b>Total Extra-curricular Items and Activities (estimated – parents will be notified of exact costs prior to optional activity)</b>	<b>\$347.00</b>

## Financial Support for Families

Mirriposa Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund – provides payments for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply and a special consideration category also exists.
- State Schools Relief – may cover the cost of new school uniforms, shoes, books and more for disadvantaged students.
- Local community supports – may assist with covering certain costs.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Megan Dean

Ph: 03 5264 2000 | Email: [megan.dean@education.vic.gov.au](mailto:megan.dean@education.vic.gov.au)

## Total

Category	
Curriculum Contributions	\$194.50
Other Contributions	\$52.00
Extra-Curricular Items and Activities	\$347.00
Tax Deductible Contributions	\$20.00

## Payment methods

For the 2023 school year, Mirriposa Primary School Council has approved the Curriculum Contributions, Other Contributions, and any Building Fund Contributions to be collected by a secure online ordering system through our book pack distributor Paperchase Office National. Ordering instructions are provided with this letter.

If parents choose not to pay for the Curriculum Contributions and Other Contributions via the portal, then payments can be made at any time directly to the school.

Mirriposa Primary School accepts the following payment methods:

- Bpay, EFTPOS, Centrepay, Qkr! By Mastercard

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## Educational Items and Resources

Below is a list of educational items and resources for the teaching of the standard curriculum. You may choose to purchase these items through our third party supplier or provide your own being mindful that Mirripoa Primary School has been able to negotiate the price by buying in bulk, and all students will have the same supplies/materials. If you choose to purchase your own please consult with the school so that your child has the correct items as there may be some items that parents cannot purchase themselves.

Educational Items and Resources – Year Three	Quantity
PICTOR PREMIUM EXERCISE BOOK DOTTED THIRDS 14MM 70GSM 48 PAGE A4 JUPITER	16
BOSTIK GLU STIK 35GM	4
SCHOOL SCISSORS 178MM OS208	1
FABER-CASTELL CONNECTOR MARKER PEN ASSORTED WALLET 12	1
OFFICE NATIONAL PREMIUM NOTES 75 X 75MM YELLOW	1
MAPED SHAKER SHARPENER 2 HOLE	1
STAEDTLER FSC HEXAGONAL PENCIL HB	16
COLUMBIA COLOURED PENCILS COLORSKETCH PACK 12	2
MARBIG DISPLAY BOOK REFILLABLE 20 POCKET A4 BLUE	2
RULER WOODEN 300MM POLISHED	1
PICTOR PREMIUM GRAPH BOOK 10MM 70GSM 48 PAGE A4 SUN	4
MARBIG CLIPBOARD MASONITE WIRE CLIP FOOLSCAP	1
ARTLINE 200 FINELINER FINE 0.4MM BLACK	1
ARTLINE 200 FINELINER PEN 0.4MM RED	2
ARTLINE 200 FINELINER PEN 0.4MM GREEN	1
PAPERMATE INKJOY 100 BALLPOINT PENS MEDIUM BLUE	3
PAPERMATE INKJOY 100 BALLPOINT MEDIUM RED	2
VCOP LITERACY HIGHLIGHTERS ASSTD COLOURS WLT4	1
MY WELLBEING JOURNAL YEARS 3 - 4 ISBN 9781925487466	1
PICTOR VISUAL ART DIARY A4 PP 120 PAGE 110GSM BLACK	2
OLYMPIC R85 REINFORCED A4 LOOSE LEAF REFILL 7 HOLES 8MM RULED 50 PAGE 55GSM WHITE	1
LARGE TARTAN 1 ZIP PENCIL CASE 340 X 170MM	1
OXFORD SPELLING STUDENT BOOK YEAR 3	1
INITIATIVE DOCUMENT WALLET FOOLSCAP BUFF	1
INITIATIVE REPOSITIONAL NOTES CUBE 76 X 76MM PASTEL ASSORTED 500 SHEETS	1
DOCUMENT WALLET A4 BUTTON CLEAR	1
HANDWRITING FIRST FOR VIC YEAR 3	1
<b>TOTAL OF STATIONERY PACK (incl. GST)</b>	<b>\$115.93</b>

# MIRRIPOA PRIMARY SCHOOL BOOKLIST

## ONLINE ORDERING INSTRUCTIONS

**PLEASE READ CAREFULLY** as the process may have changed from previous years

**DUE DATE: 3 DECEMBER 2022**

- Orders must be placed by the due date in order to guarantee delivery before the first day of Term 1.
- **Orders placed after the due date may not be processed until early February due to our extremely busy schedule in January.**

We will do our best to deliver your order in time but is only guaranteed if placed by the due date. We apologise if you are a new enrolment or missed the due date due to unavoidable circumstances, but the school is aware your pack may not be ready on the first day of school, so your child should not be disadvantaged.

- Orders placed after the due date will also incur an additional \$10 delivery fee  
**Delivery is free if order is placed by the due date.**
- Complete packs only can be ordered through Paperchase. We do not have a walk-in shop and individual items cannot be purchased. All orders must be placed online.

**Please note our delivery drivers cannot deliver to PO Boxes - a physical address is required.**

### **AUTHORITY TO LEAVE will automatically apply to all orders**

If you have particular requirements - e.g. are away on holidays for a specific period, or have a particular place you'd like the parcel left, please note this in the **Order Instructions/Notes** section on the checkout page.

### **Online Ordering Procedure**

1. Go to <http://booklist.paperchase.com.au>
2. Enter this School Access Code: **BTSMIRRPS**  
**Access code must be entered. Searching for school will not work**
3. Click 'Create Order'
4. Enter students first and last name, choose year level from the drop-down list click '**Continue**'.
5. Click 'Add Order to Cart'
6. You may then either Checkout or Add Another Student.

Please check your E-mail for order receipt. *If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly.*

**PLEASE NOTE:** Payment must be made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted). ZIP Pay also available\*

\* ZIP -Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account. Conditions apply:  
<https://zip.co/create-an-account>

If you elect not to purchase the booklist through Paperchase please ensure children come to school on the first day with the required materials.

Paperchase Office National - Ph: 03 9034 3930 - [booklist@paperchase.com.au](mailto:booklist@paperchase.com.au) - <http://booklist.paperchase.com.au>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.